

3-5 Employability Skills Rubric

Student Name:

	Participation	Work Completion	Behavior	Working with Peers	Working with Adults
Iowa Core 21st Century Skill Standards	<i>Adjust to various roles and responsibilities and understand the need to be flexible to change. (ES2)</i>	<i>Demonstrate productivity and accountability by producing quality work. (ES.5)</i>	<i>Demonstrate initiative, creativity, self-direction, and entrepreneurial thinking to produce successful outcomes. (ES.4)</i>	<i>Communicate and work appropriately with others emphasizing collaboration and cultural awareness to produce quality work. (ES.1)</i>	<i>Practice leadership skills, and demonstrate integrity, ethical behavior, and social responsibility in all activities (ES.3)</i>
Semester 1	<ul style="list-style-type: none"> <input type="checkbox"/> Work well independently and with others. <input type="checkbox"/> Understand and accept mistakes as a natural part of learning. <input type="checkbox"/> Demonstrate flexibility in adapting to change. <input type="checkbox"/> Consider alternative or new ways to complete tasks. 	<ul style="list-style-type: none"> <input type="checkbox"/> Produce quality work in a timely manner. <input type="checkbox"/> Make revisions in work based on self-analysis and/or recommendations. <input type="checkbox"/> Come to activities/work consistently and on time. <input type="checkbox"/> Are prepared for all activities/work. <input type="checkbox"/> Stay actively engaged when completing work. 	<ul style="list-style-type: none"> <input type="checkbox"/> Know how to access resources. <input type="checkbox"/> Understand that incomplete work is unacceptable. <input type="checkbox"/> Set short-term goals. <input type="checkbox"/> Evaluate progress toward accomplishing goals. <input type="checkbox"/> Apply problem solving techniques to various situations. 	<ul style="list-style-type: none"> <input type="checkbox"/> Demonstrate respectful behavior to group members. <input type="checkbox"/> Cooperate with others in a group setting. <input type="checkbox"/> Recognize the opinions and feelings of others. <input type="checkbox"/> Follow directions. <input type="checkbox"/> Express ideas.. 	<ul style="list-style-type: none"> <input type="checkbox"/> Understand how to listen to others and share own ideas. <input type="checkbox"/> Accept and offer constructive comments. <input type="checkbox"/> Demonstrate trustworthiness and honesty. <input type="checkbox"/> Identify and organize materials required for the task. <input type="checkbox"/> Take responsibility for own actions.
S1 Score					
Semester 2	<ul style="list-style-type: none"> <input type="checkbox"/> Work well independently and with others. <input type="checkbox"/> Understand and accept mistakes as a natural part of learning. <input type="checkbox"/> Demonstrate flexibility in adapting to change. <input type="checkbox"/> Consider alternative or new ways to complete tasks. 	<ul style="list-style-type: none"> <input type="checkbox"/> Produce quality work in a timely manner. <input type="checkbox"/> Make revisions in work based on self-analysis and/or recommendations. <input type="checkbox"/> Come to activities/work consistently and on time. <input type="checkbox"/> Are prepared for all activities/work. <input type="checkbox"/> Stay actively engaged when completing work. 	<ul style="list-style-type: none"> <input type="checkbox"/> Know how to access resources. <input type="checkbox"/> Understand that incomplete work is unacceptable. <input type="checkbox"/> Set short-term goals. <input type="checkbox"/> Evaluate progress toward accomplishing goals. <input type="checkbox"/> Apply problem solving techniques to various situations 	<ul style="list-style-type: none"> <input type="checkbox"/> Demonstrate respectful behavior to group members. <input type="checkbox"/> Cooperate with others in a group setting. <input type="checkbox"/> Recognize the opinions and feelings of others. <input type="checkbox"/> Follow directions. <input type="checkbox"/> Express ideas.. 	<ul style="list-style-type: none"> <input type="checkbox"/> Understand how to listen to others and share own ideas. <input type="checkbox"/> Accept and offer constructive comments. <input type="checkbox"/> Demonstrate trustworthiness and honesty. <input type="checkbox"/> Identify and organize materials required for the task. <input type="checkbox"/> Take responsibility for own actions
S2 Score					

Scale:

4 – Proficient (Demonstrates 4-5 skills)

3 – Proficient (Demonstrates 3 skills)

2 – Making Progress (Demonstrates 2 skills)

1 – Needs Support (Demonstrates 0-1 skills)

*-Indicates skills the student performs consistently.

How to make electronic green check marks

> Insert

> special characters

>Symbol and change to emoji

>people and emotions change to marks

>then it should bring up a green check mark

> click on green check mark to replace box bullet with the check mark

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